

City of Bethel Action Memorandum

Action memorandum No.	24-08		
Date action introduced:	April 23, 2024	Introduced by:	Mayor Springer
Date action taken:	April 23, 2024	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied
Confirmed by:	K M		

Authorize the City Manager to negotiate and enter into a contract with Bethel Friends of Canines to provide animal shelter and animal care services for the City.

Attachment(s): Draft Agreement with Bethel Friends of Canines

Amount of fiscal impact:		Account information:
\$115,000	Annual Fiscal Year Amount	FY25 100-72-6171 presented for consideration

Bethel Friends of Canines (BFK9), a nonprofit dog rescue based organization in Bethel. The City entered into partnership with BFK9 in 2018 and that partnership has grown over the years. The proposed contract, originally approved in February 2018 includes the following obligations:

Bethel Friends of Canines:

1. Authority to receive and place domestic animals, that can be safely maintained and cared for, into custody at the City's animal shelter.
2. Will ensure dogs are vaccinated for rabies prior to releasing from the facility.
3. Manage and enforce the animal regulations for all impounded animals in accordance with the City's municipal code.
4. During set hours, respond to calls for animal pick up for owner surrender and stray dogs.
5. Follow City policy with the collection of fees and record keeping of fees associated with the animal shelter.
6. Pay for food, cat litter, body bogs, leashes, cleaning materials, paper and medicines.

City of Bethel:

1. Pay BFK9 an annual contract fee of \$115,000.
2. Provide the facility, license forms, dog license tax and one telephone line.
3. Provide utilities and building maintenance.