

City of Bethel Action Memorandum

Action memorandum No.	19-LL		
Date action introduced:	March 12, 2019	Introduced by:	Ø^åÁ æ [} Æ æ [!
Date action taken:	A Um& , 2019	Approved	Denied
Confirmed by:			

Action Title: Direct Administration to negotiate and execute a agreement
 - 'o '7 "O VM

Attachment(s): o "

Department/Individual:	Initials:	Remarks:
Administration / Peter Williams	PW	
Public Works / Bill Arnold	WA	
Finance / Cindy Sharp	CS	
Amount of fiscal impact:	Account Info.:	
	No fiscal impact at this time.	
X	Funds in City FY 2019 Budget & Transit Grant Budget	56-50-690
	Requires funding in FY 2019 Budget.	

Summary Statement

“Alaska Community Transit has partnered with Washington State Department of Transportation for the joint procurement of Light to Medium Duty Transit Buses. This Tri-State joint procurement contract will allow Alaska public transit and human service agencies to purchase cutaways from Contract #04115” (Tri-State Vehicle Contract Ordering Guide). The sales agreement before Bethel City Council for approval is from an approved vendor and price associated with Contract #04115.

The FY 2019 City Budget and the pending FY 2019 Alaska Community Transit Grant Budget contain the amount of \$86,120 to cover the purchase of the bus and associated barge shipment to Bethel. The \$86,120 includes grant funds and cash match funds. However, the contract price obtained on February 5, 2019, including shipping, is \$82,332.

The City of Bethel completed the pre-purchase paperwork required by the funding agencies for the bus purchase. The City also obtained approval from the State of Washington, Department of Enterprise Services, to purchase the Aerotech 240 cutaway as specified. See copy of approval letter attached.