

City of Bethel Action Memorandum

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| Action memorandum No. | 21-28 | | |
| Date action introduced: | 9-28-2021 | Introduced by: | Peter A. Williams, City Manager |
| Date action taken: | 9-28-2021 | <input checked="" type="checkbox"/> Approved | <input type="checkbox"/> Denied |
| Confirmed by: | K M | | |

Action Title: Authorize and direct City Administration to issue one check to Bethel Community Services Foundation in the amount of \$25,000 as the Year 4, Quarter 3 Community Action Grant awardee based on the recommendation of the Community Action Grant Committee.

Attachment(s): None.

| Amount of fiscal impact: | Source | Account information: |
|--------------------------|--------------------------|----------------------|
| \$25,000 | Funds in FY 2022 Budget. | 10-72-760 |

Summary Statement

The City of Bethel established the Community Action Grant Program (CAG) to allow community and individuals to request financial support for programs or events that contribute to the health, welfare, and overall quality of life for residents of Bethel, especially its most vulnerable populations. Funding for the program comes from 20% of the Alcohol Tax collected by the City. City Administration directed Carmen Jackson, CPA, LLC to determine the balance of funds available for CAG distribution.

The Community Action Grant Committee is a volunteer group of citizens who meet quarterly to review CAG applications, score them, and provide funding recommendations to City Council. Bethel City Council must approve the recommendations before checks are issued. Each recipient of CAG funds signs a grant agreement with the City and is responsible for spending the funds appropriately and producing an exit report at the end of the performance period.

BCSF requested \$25,000 for architectural, engineering and project management services as part of the pre-development expenditures needed to construct a 20-unit housing project for Bethel's unhoused citizens. The funding will help BCSF prepare to apply for grants to cover costs associated with construction of a 20-unit addition to the Winterhouse structure.

The Committee received one application from Bethel Community Services Foundation (BCSF) during the open application period from August 1-30, 2021. The CAG Committee held a public meeting on September 2nd and September 8th. The Committee discussed the application, asked questions of the applicant, deliberated, and decided unanimously to support the application and recommend full funding.