

## City of Bethel Action Memorandum

Action memorandum No.	22-35		
Date action introduced:	12-13-2022	Introduced by:	Peter A. Williams, City Manager
Date action taken:	12-13-2022	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied
Confirmed by:	K M		

**Action Title:** Direct Administration to negotiate and execute the first amendment to the Cooperative Agreement between the City of Bethel and the Alaska Housing Finance Corporation (AHFC) that requires the City to provide snow-plowing and general road maintenance services to designated cul-de-sacs in Bethel Heights in exchange for payment to the City.

**Attachment(s):** Draft First Amendment to Cooperative Agreement between City of Bethel and Alaska Housing Finance Corporation.

Route to Department/Individual	Initials	Remarks
Administration-Peter Williams		
Legal – Libby Bakalar		

Amount of fiscal impact	Source of Funding	Account information
	No fiscal impact at this time.	
TBD	Alaska Housing Finance Corporation payments to City.	[revenue account]

### Summary Statement

The first amendment to the Cooperative Agreement between the City of Bethel and the Alaska Housing Finance Corporation is meant to clarify which party is responsible for maintenance and snow-plow services for approximately thirty cul-de-sacs in Bethel Heights. This amendment to the Cooperative Agreement requires the City to provide snow-plowing and removal services, when needed, and to provide general road maintenance services “with the same level of care and diligence as for other similarly-situated streets and rights of way in Bethel, Alaska.”

The Alaska Housing Finance Corporation agrees to make the following payments to the City for services rendered:

1. \$100 per cul-de-sac for snow-plowing and removal;
2. \$100 per cul-de-sac for grading and general maintenance;
3. \$100 per cul-de-sac for one-time effort to bring cul-de-sacs up to standard.

“If AHFC chooses to hire another person or entity to furnish the services to be performed by the City under this Agreement, AHFC shall notify the City within thirty (30) days of such decision.”