

City of Bethel Action Memorandum

Action memorandum No.	23-07		
Date action introduced:	April 25, 2023	Introduced by:	Peter A. Williams, City Manager
Date action taken:	April 25, 2023	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied
Confirmed by:	K M		

Action Title: Authorize and direct City Administration to issue two checks in the amount of \$3,820 and \$6,028 to Year 5, Quarter 1 Community Action Grant awardees based on the recommendation of the Community Action Grant Committee.

Attachment(s): None.

Amount of fiscal impact:	Source	Account information:
\$9,948	Funds in FY 2023 Budget plus \$6,044 voluntarily relinquished by Bethel Friends of the Library.	100-72-6430

Summary Statement

The City of Bethel established the Community Action Grant Program (CAG) to allow community and individuals to request financial support for programs or events that contribute to the health, welfare, and overall quality of life for residents of Bethel, especially its most vulnerable populations. Funding for the program comes from 20% of the Alcohol Tax collected by the City.

The Community Action Grant Committee is a volunteer group of citizens who meet quarterly to review CAG applications, score them, and provide funding recommendations to City Council. Bethel City Council must approve the recommendations before checks are issued. Each recipient of CAG funds signs a grant agreement with the City and is responsible for spending the funds appropriately and producing an exit report at the end of the performance period.

Four community action grant applications were reviewed and scored on April 12, 2023. The Committee recommends that City Council fund three projects with the \$9,848.78 available for CAG awards. The scores and amounts recommended for funding appear on the following page. The fourth project was not recommended for funding because the committee felt that funding an organization's executive director salary was not an appropriate use of CAG funds.

This funding recommendation is predicated on the Bethel Friends of the Library voluntarily relinquishing \$6,044 of a previous unspent CAG award. The current recommendation will allow the Bethel Friends of the Library to keep the \$6,044 and use it in September 2023 to cover part of the cost of hiring and housing the Jesuit Volunteer to work in the library.

The Bethel Regional High School Wrestling Program applied for funding to purchase three scales for wrestlers to use at different locations. The Winter House requested funds to pay staff monitors who work at night and to pay utilities. The Bethel Friends of the Library requested funds to cover the cost of hiring a Jesuit Volunteer to work in the library for one year.

	Bethel Regional High School Wrestling Pgm. (3 Scales)	Winter House (Salaries & utilities)	Bethel Friends of the Library (JV position)
Committee Member #1	142	128	135
Committee Member #2	162	156	155
Committee Member #3	162	123	126
Committee Member #4	158	160	160
Total	624	567	576
Average	156	142	144

Requested Amount	\$3,819.94	\$12,395	\$20,000
Funding Recommendation	\$3,820	\$6,028	\$6,044