

## City of Bethel Action Memorandum

Action memorandum No.	23-17		
Date action introduced:	July 25, 2023	Introduced by:	Alan Lanning Interim City Manager
Date action taken:	July, 25 2023	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied
Confirmed by:	K M		

**Action Title:** Authorize and direct City Administration to issue checks totaling \$12,540 to Year 6, Quarter 2 Community Action Grant (CAG) awardees based on the recommendation of the Community Action Grant Committee.

**Attachment(s):** None.

Amount of fiscal impact:	Source	Account information:
\$12,540	Funds in FY 2024 Budget [\$86,000]	100-72-6430

### Summary Statement

The City of Bethel established the Community Action Grant Program (CAG) to allow community and individuals to request financial support for programs or events that contribute to the health, welfare, and overall quality of life for residents of Bethel, especially its most vulnerable populations. Funding for the program comes from 20% of the Alcohol Tax collected by the City.

The Community Action Grant Committee is a volunteer group of citizens who meet quarterly to review CAG applications, score them, and provide funding recommendations to City Council. Bethel City Council must approve the recommendations before checks are issued. Each recipient of CAG funds signs a grant agreement with the City and is responsible for spending the funds appropriately and producing an exit report at the end of the performance period.

Three community action grant applications were received during the May 2023 open period and reviewed. All three applicants were present during the first of two CAG Committee meetings to discuss their projects and answer questions from committee members.

The Committee recommends that City Council fund all three projects, but for an amount less than the amount requested:

1. ONC > \$6,190
2. Healing Through Music & Dance > \$3,500
3. YK Fitness Center > \$2,850

The committee must be judicious with the amount of funding it has available for awards.

Table of CAG Committee Scores and Award Allocations

	<b>ONC</b>	<b>Healing Through Music &amp; Dance</b>	<b>YK Fitness Center</b>
Committee Member #1	110	136	126
Committee Member #2	127	119	123
Committee Member #3	121	96	109
Committee Member #4	162	150	157
Committee Member #5	118	124	124
Committee Member #6	155	153	148
Total	793	778	787
Average	132	130	131

Requested Amount	\$33,000	\$6,700	\$3,350
Funding Recommendation	\$6,190	\$3,500	\$2,850