

City of Bethel Action Memorandum

Action memorandum No.	AM 23-25		
Date action introduced:	September 12, 2023	Introduced by:	Alan Lanning, City Manager
Date action is taken:	9-12-2023	<input checked="" type="checkbox"/> Approved	
Confirmed by:	K M		

Action Title: Authorizing the City Manager to negotiate and execute an amendment to the Bethel Friends of Canines contract for additional enforcement services in the community related to animal control and care.

Route to:	Department/Individual:	Initials:	Remarks:

Attachment(s): Contract between Bethel Friends of Canines and City of Bethel

Amount of fiscal impact:		Account information:
\$30,000 per yr.	Funds are not Budgeted. Budget Ordinance 23-11 (a) includes the necessary budget appropriate to support this action.	100-72-6171

Summary Statement

The budget for Fiscal Year 2024 includes \$85,000 payment to Bethel Friends of K9's (BFK9) for their operation of the municipal animal shelter. BFK9 has offered to take on additional enforcement services to further improve the response to animals at large, rabies vaccinations for animals released, and picking up animals under specific circumstance. In association with the additional duties, the City will be subject to an additional \$30,000 for the annual contract bringing the total contract amend to \$115,000 annually.

Contract Amendments:

6. Enforcement of Animal Control Ordinances

(a) The Contractor shall, through qualified agents, observe and assist in the enforcement of all animal control ordinances relating to impounded animals.

(b) The Contractor shall cooperate with the City by following procedures required by Chapter 6.04 of the Bethel Municipal Code concerning persons or animals bitten by an animal in the City of Bethel

(c) Qualified agents of the Contractor are hereby deputized by the Bethel Police Department as volunteer animal control officers to write citations.

(d) All dogs released from the shelter will be verified for rabies vaccination or vaccinated by Contractor before release.

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(e) Between the hours of 8:00 a.m. to 7:00 p.m. on Monday through Friday and 12:00 p.m. to 7:00 p.m. on Saturday and Sunday, Contractor will respond to calls to pick up owner surrenders and stray dogs contained by resident.

(f) Contractor will respond to and aid the Bethel Police Department in picking up animals related to arrests or other enforcement actions conducted by law enforcement.

ARTICLE III

2. Amount of Contract, Method and Computation of Payment

(a) The City shall pay the Contractor \$85,000 for FY2023 and ~~\$85,000~~ \$115,000 for FY2024.

(b) The City shall pay the Contractor, twice a year in equal installments, in advance.

(c) The Contractor shall be required to provide and pay for all consumable supplies and equipment, including but not limited to food, cat litter, body bags, leashes, cleaning materials, paper, and medicines.