

City of Bethel Action Memorandum

Action memorandum No.	24-07		
Date action introduced:	04/09/2024	Introduced by:	Bill Arnold, Acting City Manager
Date action taken:	04/09/2024	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied
Confirmed by:	K M		

Action Title: Approve and Adopt Revisions to Federally-Mandated FTA Drug and Alcohol Testing Policy for Bethel Transit System as Provided by Department of Transportation

Attachment: POL 51-220 FTA Drug and Alcohol Testing Policy

Amount of fiscal impact	Source of Funding	Account information
X	No fiscal impact at this time.	

The City offers public transit services to the Bethel community under the Bethel Transit System and receives federal funding for the provision of such services. To ensure continued finding and operation of the Bethel Transit System in accordance with the Federal Transit Administration (FTA), the City is required to abide by 49 CFR Parts 40 and 655, as amended, which address the Drug and Alcohol Testing Program.

The City's FTA Drug and Alcohol Testing Program has been audited numerous times since 2014. Extensive improvements were made to the program in 2015, which resulted in City Council adopting POL 51-220 *FTA Zero Tolerance Policy* in 2016 as a condition of continued grant funding. A later revision was enacted in 2018 by the City Manager.

The most recent audit of the Bethel Transit System identified DOT-level policy changes that had not been incorporated into the City's policy. In addition to a policy name change, several definitions were added. Revisions were made to policy language throughout to clarify the intent of policy specifics. The policy content was provided to the City for adoption as-is to ensure that all of the minimum essential standards, established at the federal level, are included.

To meet the ongoing requirements of continued grant funding, the City is required to have the governing body (City Council) approve and adopt the attached policy as a revision to POL 51-220.